

Ref: SCBD/I&O/CHM/MS/45094

28 October 2004

NOTIFICATION**Subject: Convention on Biological Diversity Clearing-House Mechanism regional meeting
for Asia and the Pacific**

Dear Madam/Sir,

I am writing in connection with paragraph 7 (b) of decision VII/23 of the Conference of the Parties to the Convention on Biological Diversity, in which the Executive Secretary was requested to convene, subject to the availability of financial resources, regional workshops as a catalysing mechanism to allow for the interaction of the international thematic focal points with the national focal points to further enhance the scientific and technical goal of the clearing-house mechanism. I would also refer to paragraph 4 of decision VI/18 of the sixth meeting of the Conference of the Parties, in which the Executive Secretary was urged to convene additional capacity-building workshops at the national, subregional and regional levels referred to in decision V/14 of the Conference of the Parties for clearing-house activities and training in support of national capacities to implement the Convention on Biological Diversity.

In support of these decisions, a regional meeting will be convened for Asia and the Pacific, with the generous support of the Government of Belgium, to provide countries of the region with the opportunity to express their needs in regard to the implementation of recommendations arising from work completed in support of the thematic areas and cross-cutting issues. The meeting will also offer countries of the region the opportunity to acquaint

To: CBD National Focal Points in the Asia and Pacific Region
CHM National Focal Points in the Asia and Pacific Region
Informal Advisory Committee of the CHM
Relevant international organizations



themselves with the use of new information technologies and to discuss possible collaboration with established international thematic focal points.

This regional meeting will be held from **30 November to 2 December 2004** in Amman, Jordan. I would like to invite Parties and Governments to nominate one participant for this meeting, preferably qualified in one of the following fields: information management; information sharing systems; technical and scientific cooperation; and/or experience with the clearing-house mechanism of the Convention. The provisional and annotated agendas for the meeting are attached and available on the Convention's website at: <http://www.biodiv.org>. Please note that the meeting will be held in English.

The Secretariat will support the participation of one representative from each Asia and Pacific country Party to the Convention. This includes a round-trip air ticket on the most economical and direct route and a daily subsistence allowance (DSA) for the duration of the meeting. Countries that wish to solicit such assistance are requested to provide the required information on the enclosed nomination form and forward it to the Secretariat before **8 November 2004**.

Thank you for your cooperation and continued support to the work of the Convention and the clearing-house mechanism.

Accept, Madam/Sir, the assurances of my highest consideration.

Yours sincerely,

Hamdallah Zedan
Executive Secretary

Nomination form for the Asia and Pacific regional meeting on the clearing-house mechanism, 30 November to 2 December 2004, Amman, Jordan

This form must be returned to the CBD Secretariat before Monday, 8 November 2004
Please return by fax to +1 514 288-6588

Participant details:

Family Name:	First Name:
Title (Mr / Ms / Dr / etc.):	Sex:
Job title:	Employer:
Address for correspondence:	
Telephone number (business hours):	Telephone number (after hours):
Facsimile number:	E-mail address:
Areas of expertise (please indicate any that apply): Clearing-House Mechanism / Information-sharing / technical and scientific cooperation / bioinformatics / Other (please specify):	

To be completed by the CBD National Focal Point making the nomination:

Nominated by Government of: _____

Name of CBD National Focal Point: _____

Signature of Focal Point: _____ Date: _____

Please return completed form to:

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