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**NOTIFICATION**

**2024 Biodiversity Capacity-Building and Development Forum**

**19 October 2024, Centro de Eventos Valle Del Pacífico (CEVP) - Cali, Colombia**

Dear Sir or Madam,

 I am pleased to inform Parties and observers that the 2024 Biodiversity Capacity-Building and Development Forum is being convened by the Secretariat in collaboration with the Government of Colombia, the NBSAP Accelerator Partnership and other partners, on 19 October 2024 in Cali, Colombia, back-to-back with and at the same venue as the fifth meeting of the Subsidiary Body on Implementation (SBI 5) and the UN Biodiversity Conference 2024.

 The Forum is being organized in response to the request to the Executive Secretary by the Conference of the Parties, in its [decision 15/8](https://www.cbd.int/doc/decisions/cop-15/cop-15-dec-08-en.pdf), to convene a forum to facilitate networking and sharing of experiences, good practices and lessons learned in capacity-building and development for biodiversity, and to organize events to showcase technical and scientific cooperation initiatives, technologies and opportunities.

 Held under the theme “*Strengthening Capacities for the Implementation of National Biodiversity Strategies and Action Plans*”, the Forum will provide an opportunity for Parties, capacity development practitioners and providers, indigenous peoples and local communities, and other relevant stakeholders to share experiences, best practices and lessons learned in the design and implementation of national capacity-building and development action plans, programmes and projects to support the implementation of national biodiversity strategies and action plans and the Kunming-Montreal Global Biodiversity Framework.

 It is expected that the Forum will contribute to a better understanding of the current status of capacity-building and development, as well as technical and scientific cooperation at the national level, the priority needs of Parties, the strategic capacity development action plans in place or under preparation, the good practices and lessons learned and recommendations to improve the planning, design and implementation, monitoring and evaluation of capacity-building and development, and technical and scientific cooperation initiatives. The Forum will also foster coordination and cooperation among the various actors, initiatives and partnerships supporting the implementation of the Framework.

 I therefore invite Parties and observers to nominate one representative from among their delegations to SBI 5 and the UN Biodiversity Conference 2024 to participate in the Forum. The nomination should be sent through an official letter addressed to the Executive Secretary, with a duly completed nomination form (enclosed herewith), to secretariat@cbd.int, with a copy to capacity.building@cbd.int, as soon as possible and preferably **no later than 15 September 2024**. Kindly note that the Forum will be conducted in English only. A provisional programme is available at <http://www.cbd.int/conferences/2024/parallel-meetings/capacity-forum>.

 Please accept, Sir, Madam, the assurances of my highest consideration.

(*Signed*) Astrid Schomaker

Executive Secretary

Enclosure

**Annex**

**Nomination Form**

**Participation in the 2024 Biodiversity Capacity-Building and Development Forum**

**19 October 2024, Centro de Eventos Valle Del Pacífico (CEVP) - Cali, Colombia**

|  |  |
| --- | --- |
| Name |  |
| Title |  |
| Institution/Organization |  |
| Contact details (e-mail address, etc.) |  |
| Brief description of technical background, working experience and responsibilities of the nominee related to capacity development in the context of biodiversity management and the revision/implementation of national biodiversity strategies and action plans (NBSAP) at the country level. |  |